



Appendix A

Resolution Process – to be submitted to the Annual General Meeting

1. Member(s) submit a resolution on the attached form, or a document with the information included in the attached form, to the Governance Committee of the Board of Regina Community Clinic by the deadline. The deadline for submission will be announced and publicized with the notice of the Annual Meeting.
2. The Governance Committee will call a meeting following the deadline to review all Resolutions for proper form and to determine if any clarification is needed. If further information is any revisions.
3. The Governance Committee will determine if any similar submissions can be consolidated to a composite resolution, and to ensure that objectives stated in the Resolutions are in compliance with the Regina Community Clinic Bylaws and *The Co-op Act*.
4. All Resolutions submitted to the Governance Committee will be forwarded to the Board at the regularly scheduled board meeting prior to the Annual General Meeting.
5. All Resolutions submitted to the Governance Committee will be publicized to the membership in the Annual General Meeting package.

Questions may be sent via email to the Governance Committee:
boardofdirector@reginacommunityclinic.ca



Appendix B – Resolutions to the Annual General Meeting of Regina Community Clinic

Resolution Form

Submitted by: _____

(Name of member. Membership verified by Program and Communication Coordinator)

Contact information: _____

(telephone and email address of person who can provide more information and can consent to revisions if necessary)

PROPOSED RESOLUTION

WHEREAS:

THEREFORE BE IT RESOLVED THAT REGINA COMMUNITY CLINIC.....

ATTACHMENTS: 1. summary of current situation or copy of current policy or bylaw

2. stated objective of the resolution