



## Regina Community Clinic Board of Directors Policies and Procedures

<b>Policy:</b> Governance Election of Directors – Assignment of Terms	<b>Approved:</b> <b>Date:</b>	Board of Directors January 21, 2026
<b>Policy #</b> GOV-010	<b>Reviewed:</b>	

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### **Policy: Election of Directors - Assignment of Terms**

A director's full term expires at the close of the third annual general meeting (AGM) following their election (three-year term). A director may be elected or appointed by the board to fill a vacancy on the board and will serve a partial term until the next AGM. (See RCC Bylaw 5.6 Directors' Term of Office)

**Purpose:** This document supports a transparent and consistent process for the assignment of terms for directors and details the process(es) to manage partial director terms. A consistent term assignment process is required for candidates elected to the board to support the regular turnover of board members.

### **Policy Statements:**

1. Prior to the AGM and subsequent election, the number of positions available on the board and the length of each term will be announced in the call for nominations.
2. The RCC Director Election Guide, qualifications for directors, and all other communications or requirements related to the nomination and election of directors that are applicable to a full term (three-year) also apply to partial terms.
3. Unless changed in the bylaws, providing for a board of nine (9) directors, in all elections there will be a minimum of three directors' positions available.
4. Directors who have been appointed by the board to fill a vacancy between AGMs and who wish to stand for reappointment to the board are required to be nominated for election and elected by the membership at the first AGM after their appointment. The length of their term will be determined by the process(es) outlined below.

### **Scenarios and process:**

**Three (3) director positions and three (3) candidates:** When there are three (3) director positions available and three (3) candidates nominated for the positions, no votes are required. The candidates will be acclaimed into the director positions.

**Three (3) director positions and greater than three (3) candidates:** The three (3) candidates who receive the most votes in a secret ballot, as determined by the scrutineers, will be appointed to the vacant director positions.

**Three (3) full term director positions and one (1) or more partial terms with equal number of candidates:** No vote is required. The candidates will be acclaimed into the board positions. Incumbent directors (not including board-appointed directors between AGMs) who were nominated will be appointed first to the full-term positions and the new nominee(s) will be appointed to the partial term(s). If there are open full-term positions (less than three incumbent candidates) and/or more than one partial term position, the appointment to the positions will be by consensus of the board members and/or preference of the elected candidates.



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**Three (3) full-term director positions and one (1) or more partial terms with greater number of candidates:** An election by secret ballot will be held. The three candidates with the most votes will be appointed to the three full-term positions. The next highest number of votes is/are appointed to the longest partial term(s) first and then the shortest partial term(s) until all positions are filled.

Approval/Implementation/Evaluation Process	
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